

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY  
Meeting of July 16, 1992

**SIGNING OF THE OATH OF OFFICE FOR TRUSTEE**

Michael L. Glennon, newly elected Trustee, signed the oath of office for the period of July 1, 1992 to June 30, 1997.

**ANNUAL REORGANIZATION OF BOARD OF TRUSTEES**

Stuart Goldblatt moved to nominate Ruth McKay Chairperson, seconded by C. Annette Carr and unanimously carried.

Stuart Goldblatt moved to nominate C. Annette Carr Vice-Chairperson, seconded by Ruth McKay and unanimously carried.

Stuart Goldblatt moved to nominate Jennifer Richmond Secretary, seconded by C. Annette Carr and unanimously carried.

Ruth McKay moved to nominate Michael Glennon Financial Secretary, seconded by C. Annette Carr and unanimously carried.

C. Annette Carr moved to appoint Michael Glennon and Stuart Goldblatt to the Personnel Committee with Ruth McKay serving as ex-officio, seconded by Ruth McKay and unanimously carried.

C. Annette Carr moved to designate Stephanie Heineman to sign the payroll and supplementary warrants and Eileen Minogue to be designated as alternate, seconded by Ruth McKay and unanimously carried.

**REGULAR BOARD MEETING**

Mrs. McKay called the meeting to order at 4:50 p.m. Also attending were Mrs. Carr, Mrs. Richmond, Mr. Goldblatt, Mr. Glennon, Director Stephanie Heineman and Assistant Director Eileen Minogue.

Douglas McNally, library counsel, attended for the building program discussion.

John M. Haynes, Ph.D., of Northport attended for the period of Public Expression to address the Board.

**MINUTES OF PREVIOUS MEETING**

Mr. Goldblatt moved to accept the minutes of June 16, 1992 as presented, seconded by Mrs. Richmond and unanimously carried.

**QUESTIONS AND PETITIONS FROM THE PUBLIC**

Dr. John M. Haynes came before the Board to request a change in the procedure when a patron does not have his library card available. Dr. Haynes suggested that a driver's license would be a suitable item of identification and should be allowed as a substitute in the event a patron can not produce his card.

The Board responded that they felt the current check-out is standard procedure and they did not wish to set up alternative check-out methods.

Dr. Haynes expressed his feelings regarding interlibrary loaning materials versus the library purchasing them.

The Assistant Director explained that careful consideration is given before a book is purchased.

**Dr. Haynes (cont.)**

Dr. Haynes had apparently been misinformed that the library does not obtain books from libraries out of the County.

The Director informed him that indeed we are able to and that indeed we do.

**FINANCIAL SECRETARY & TREASURER'S REPORT**

Mrs. Carr moved to approve warrant, page 2096, in the amount of \$84,682.63, seconded by Mr. Glennon and unanimously carried.

Mr. Glennon moved to approve warrant, page 2097, in the amount of \$1,488.42, seconded by Mr. Goldblatt and unanimously carried.

Mr. Goldblatt moved to approve warrant, page 2098, in the amount of \$77,918.68, seconded by Mrs. Richmond and unanimously carried.

Mrs. Richmond moved to approve warrant, page 2099, in the amount of \$84,014.41, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant, page 2100, in the amount of \$104,730.88, seconded by Mr. Glennon and unanimously carried.

Mr. Glennon moved to approve Capital Reserve Fund warrant, page 2101, in the amount of \$237.50, seconded by Mr. Goldblatt and unanimously carried.

The Board accepted the payroll for the period ending:

June 19, 1992	Page 1396	\$ 3,500.11
June 19, 1992	Page 1397	71,070.14
July 3, 1992	Page 1398	69,873.53
July 3, 1992	Page 1399	1,658.84
July 17, 1992	Page 1400	77,585.63

Mr. Goldblatt moved to earmark up to \$20,000.00 from the 1991/1992 unrestricted fund balance to purchase a new telephone system, seconded by Mrs. Carr and unanimously carried.

**COMMUNICATIONS**

Letters were received from:

Madeline Rappelt, librarian at St. Philip Neri School, thanking Mrs. Webb for all she has done for "providing services for both students and teachers".

Maria C. Martello thanking Dorothy Walker for her help with the Brown Bag and enclosing a tape of the show (WCBS FM101) (The tape was played for the Board).

Harry W. Fritts, Jr. M.D., Professor and Chairman Emeritus, Department of Medicine, State University of New York at Stony Brook, commending Nancy Kruse for a successful search that produced medical literature that he had been unable to locate elsewhere.

**DIRECTOR'S REPORT**

The Director's report was mailed to the Board prior to the meeting for their review.

**BUILDING PROGRAM**

The Board endorsed and individually signed a letter to the Northport East Northport Union Free School District requesting approximately 3.5 acres of school property to build a central library.

Individual letters will be sent to all School Board members.

**PERSONNEL**

Mrs. Richmond moved to approve the appointment of Rochelle Freed to full time Librarian I, grade 14, Step 2, effective August 3, 1992, seconded by Mr. Goldblatt and unanimously carried.

**NEW BUSINESS**

Approval of Deferred Compensation and amount for 1992/1993 fiscal year:  
Mr. Goldblatt moved that \$40,000.00 be utilized for deferred compensation for 1992/1993 fiscal year, seconded by Mrs. Richmond and unanimously carried.

Adoption of 1993 schedule of holiday openings and closings:

Mrs. Richmond moved to adopt the calendar of holiday openings and closings for 1993, seconded by Mr. Goldblatt and unanimously carried.

Appointment of Anthony DiFranco to Building Committee:

Mrs. Carr moved to appoint Anthony DiFranco to the Building Committee, seconded by Mr. Goldblatt and unanimously carried.

**DATE OF NEXT REGULAR MEETING**

The next regular meeting will be held on August 18, 1992 at 10:00 a.m. (Financial only)

**ADJOURNMENT**

Mr. Goldblatt moved to adjourn at 6:07 p.m., seconded by Mrs. Carr and unanimously carried.

Respectfully submitted,



Jennifer Richmond  
Secretary