

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of May 15, 1997

The regular monthly meeting of the Board of Trustees was held on May 15, 1997 in the Northport Library.

Michael Glennon called the meeting to order at 4:00 p.m. Also attending were Elizabeth McGrail, Ruth McKay, C. Annette Carr, Director Stephanie Heineman and Assistant Director Eileen Minogue.

Stuart Goldblatt was excused with prior notice.

MINUTES OF PREVIOUS MEETING

Mrs. McKay moved to approve the minutes of April 16, 1997 as presented, seconded by Mrs. McGrail and unanimously carried.

FINANCIAL SECRETARY & TREASURER'S REPORT

Mrs. McKay moved to approve warrant for \$121,828.94, page 2565, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$1,090.00, CAPITAL RESERVE FUND, page 2566, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$90,833.71, page 2567, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$31,474.03, page 2568, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$2,830.00, CAPITAL RESERVE FUND, page 2569, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$70,800.20, page 2570, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$85,545.75, NORTHPORT BUILDING FUND, page 2571, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve warrant for \$435,138.28, page 2572, seconded by Mrs. Carr and unanimously carried.

The Board accepted the payroll for the period ending:

April 18, 1997	page 1541	\$88,024.47
May 2, 1997	page 1542	88,347.15

DIRECTOR'S REPORT

The Director's Report included the following items:

Doris Gebel officially began as Coordinator for Children's Services on May 12, 1997 with a welcoming reception to be held on May 16, 1997.

At the East Northport Little League Parade on April 27, 1997 Stuart Goldblatt represented the library and thanked the community for their patience with the library construction.

Building Program

There has been a strenuous schedule for the entire staff who have given their time and dedication. The Director and Assistant Director are preparing bid documents for acquiring a telephone system for the new library buildings.

Interim Plan for Staff

The Director shared with the Board the plan that outlined what their assignment will be during the six month time period when the Northport library is vacated. Fred DeGeorge is to be commended for his hard work to make this plan work.

PERSONNEL

Mrs. McKay moved to approve "A" Salary Increases in the Personnel Report as follows:

Christine Angermaier page/step 3, Ref-Npt, 5/7/97; Michelle Bonomo, page/step 4, Ref-Npt, 5/18/97; Joseph Davino, page/step 5, Ref-EN, 5/30/97; Magda Pearlman, page/step 10, Ref-Npt, 5/20/97; Anthony Swick, page/step 2, Children's-Npt, 5/11/97, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to approve "C" Resignations in the Personnel Report as follows:

Victor Howard, page/step 4, Ref-Npt, 4/30/97; Patricia Harvey, page/step 10, Ref-Npt, 5/9/97; Marina Sullivan, p-t Librarian I/step 5, Children's, 5/19/97, seconded by Mrs. Carr and unanimously carried.

A letter of resignation was received from Marina Sullivan part time Librarian I, Step 5, Children's. effective May 19, 1997.

NEW BUSINESS

Mrs. Carr moved to accept the out of district fee change July 1, 1997 from \$243.00 per family to \$254.00 per family, seconded by Mrs. McKay and unanimously carried.

Mrs. McGrail moved to continue the out of district fee for senior citizens of \$125.00, seconded by Mrs. Carr and unanimously carried.

OTHER

Mrs. Carr moved to adopt the "Application and Regulations For Use of Northport-East Northport Public Library Meeting Rooms" policy, seconded by Mrs. McKay and unanimously carried.

Mrs. Carr moved to adopt "Request To Post Material/Bulletin Board" policy, seconded by Mrs. McGrail and unanimously carried.

Mrs. McGrail moved to request the Administration develop a plan based on their interest in offering the "Retirement Incentive Chapter 41 of the Laws of New York State for 1997" that demonstrates employee eligibility and interest with its respective incentive cost and staff replacement and present it at the June 19 Board Meeting, seconded by Mrs. Carr and unanimously carried.

Mrs. McGrail moved to adopt the revision in the Personnel Policy - "Reimbursed Expenses": Mileage is allowed when employees use their own cars for library business. The rate will be the standard mileage rate for business use of an automobile as set by the I.R.S., seconded by Mrs. Carr and unanimously carried.

The Director met with Mayor Nolan and Police Chief Howard on May 8 to discuss traffic and safe pedestrian crossing of Laurel Avenue. The Board will request that this be an Agenda item at the June 10 Village Board Meeting.

Mrs. McKay moved to have the name signs on the buildings of the Northport and East Northport libraries read PUBLIC LIBRARY. Additional signage will be placed on each lawn, seconded by Mrs. McGrail and unanimously carried.

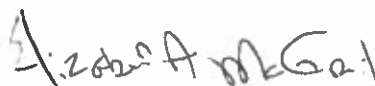
DATE OF NEXT MEETING

Thursday, June 19, 1997 at 4:00 p.m.

ADJOURNMENT

Mrs. Carr moved to adjourn at 5:20 p.m., seconded by Mrs. McGrail and unanimously carried.

Respectfully submitted,



Elizabeth McGrail
Secretary