

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY  
Meeting of February 15, 2001

The regular monthly meeting of the Board of Trustees was held on Thursday, February 15, 2001 in the Community Room of the Northport Public Library.

Michael Glennon called the meeting to order at 3:40 p.m.

Also attending were C. Annette Carr, Ruth McKay, William Martin, Director Stephanie Heineman and Assistant Director Eileen Minogue.

Elizabeth McGrail was absent with prior notice.

**MINUTES OF PREVIOUS MEETING**

Mrs. McKay moved to approve the minutes of January 16, 2001 as amended, seconded by Mr. Martin and unanimously carried.

**FINANCIAL SECRETARY & TREASURER'S REPORT**

Mr. Martin moved to approve warrant for \$185,111.49, page 3173, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$126,428.11, page 3174, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$106,606.33, page 3175, seconded by Mr. Martin and unanimously carried.

The Board accepted the payroll for the period ending:

January 19, 2001	page 1644	\$116,372.56
February 2, 2001	page 1645	117,348.65

**DIRECTOR'S REPORT**

The Director's Report was given orally and in addition to the Director's packet she reported on the following:

The Northport Library's exhibit in the Youth Services Department Museum Cove "Those Who Came Before: Native Americans of the Eastern Woodlands" on loan from The Southold Indian Museum.

Buildings and grounds concerns including Northport Library front entrance bridge and carpet in Northport Children's Room.

Replaced receipt printers have been sold to other libraries.

Patron e-mail in praise of Mary Ellen Moll's Sunday, February 11, 2001 "Love Letters" program.

New budget will enable a curtain to be purchased for the Northport stage in the Community Room.

Computer Staff training by Ron Richards has been highly successful.

Internet filtering requirement by new Federal legislation will be closely followed.

Director's Report (cont.)

Barbara Johnson and James Olney's "Client Services Proposed Objectives" report was reviewed and commended.

Angela Richards, PALS Coordinator, is resuming instructing patrons on OPAC.

Seniors High on Library Technology - computer class for older patrons "pack 'em in" as reported in January 2001 Today's Librarian.

"No Food, No Drink - No More?" A study of Food and Drink Policies and Practices in Public Libraries from Public Libraries November/December 2000.

Assistant Director Eileen Minogue's meeting with members of the Larkfield Amateur Radio Club; her picture in QSX; and amateur radio license manuals presented to local libraries.

Joe Tolentino featured in Newsday's "Winners" January 21, 2001.

Northport Village Resident's Association Executive Board Statement to the Northport Village mayor and Northport Village Board of Trustees meeting of December 12, 2000 regarding the Discovery Channel "docu-drama" entitled "Satan in the Suburbs."

Two pictures purchased by the Library: "The Movie on Main Street, Northport" by Caspare Crachi and Russell Day's "Polar Bear".

**PERSONNEL REPORT**

Mr. Martin moved to approve "A" Salary Increase in the Personnel Report as follows:

Diana Gavagan, pt Librarian Trainee/27 credits, Youth Services, 1/15/01; Tara Theiss, page/step 3, Youth Services, 1/15/01; Ann Dyling, page/step 3, Youth Services, 1/24/01; Katherine Kohl, page/step 3, Ref-Npt, 1/26/01; Marie Klein, cafe worker/step 2, Community Services, 2/4/01; David Caputo, cafe/worker/step 2, Community Services, 2/8/01; John Souto, cafe/worker/step 3, Community Services, 2/16/01; Leigh Whalen, cafe worker/step 2, Community Services, 2/14/01; Adam McCabe, page/step 2, Computer Services, 2/23/01; Peter Giorgio, page/step 2, Ref-Npt, 2/15/01; Miriam Roth, page/step 10, PALS & Technical Svcs, 2/26/01, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve "B" New Employees in the Personnel Report as follows:

Danielle Brindisi, page/step 1, Ref-EN, 1/19/01; Isabelle Sheperd, page/step 1, Circulation-Npt, 2/6/01, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve "C" Resignations in the Personnel Report as follows:

Danielle Kontovas, cafe worker/step 2, Community Services, 1/16/01, seconded by Mr. Martin and unanimously carried.

Personnel Report (cont.)

Mr. Martin moved to approve "E" Other in the Personnel Report as follows:

Jeanne Vadasz, Library Clerk/step 6, Computer/Client/Local History, 1/22/01, (part-time to full time); Kimberly Maguire, pt Librarian I/step 1, Youth Services, 1/15/01, (Librarian Trainee to Librarian); Patricia O'Mahoney, pt Librarian I/step 1, Youth Services, 1/29/01, (Librarian Trainee to Librarian), seconded by Mrs. Carr and unanimously carried.

**PERSONNEL REPORT ADDENDUM**

Mr. Martin moved to approve "A" Salary Increase in the Personnel Report as follows:

Marshall Voizard, page/step 4, Youth Services, 2/2/01; Abbey Stillman, page/step 4, Youth Services, 2/4/01; Elizabeth Englert, page/step 14, Youth Services, 2/10/01; Carol Trentadue, cafe worker/step 2, Community Services, 2/15/01; Tara Theiss, page/step 4, Youth Services, 2/25/01, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve "B" New Employees in the Personnel Report as follows:

Jamie Pirz, page/step 1, Youth Services, 2/20/01, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve "E" Other in the Personnel Report as follows:

Change of status

Erin Cressy, Library Assistant/Step 1, Ref., PALS & Technical Services, and Community Service, 2/19/01 (Page to full time Library Assistant)

Teresa Reichert, Library Clerk/step 3, Circulation-Npt, 3/5/01, (Permanent part-time to full time), seconded by Mr. Martin and unanimously carried.

**OLD BUSINESS**

Contracts with Unserved Districts

The Director gave an update on Unserved Districts.

Assemblyman John Flanagan's promise of a Bullet Aid was discussed.

**APPROVAL TO PRESENT PROPOSED LIBRARY BUDGET 2001/2002 TO COMMUNITY**

Mrs. Carr moved to present to the community the Proposed Library Budget 2001/2002 on April 3, 2001, seconded by Mrs. McKay and unanimously carried.

**DATE OF NEXT MEETING**

Thursday, March 15, 2001 at 2:30 p.m.

**ADJOURNMENT**

Mr. Martin moved to adjourn at 4:50 p.m., seconded by Mrs. McKay and unanimously carried.

Respectfully submitted,

*William Martin*

William Martin  
Secretary