

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY  
Meeting of January 24, 2002

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on Thursday, January 24, 2002 in the Board Conference Room of the Northport Library.

I Elizabeth McGrail called the meeting to order at 10:40 a.m.

Also attending were Ruth McKay, C. Annette Carr, Robert Little, William Martin, Director Stephanie Heineman and Assistant Director Eileen Minogue.

**II MINUTES OF PREVIOUS MEETING**

Mr. Martin moved to approve the minutes of December 20, 2001 as presented, seconded by Mrs. McKay and unanimously carried.

**III FINANCIAL SECRETARY & TREASURER'S REPORT**

Mrs. McKay moved to approve warrant for \$201,218.75, page 3267, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve warrant for \$142,323.83, page 3268, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$172,827.45, page 3269, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve warrant for \$202,139.56, page 3270, seconded by Mrs. McKay and unanimously carried.

The Board accepted the payroll for the period ending:

December 21, 2001	page 1669	\$139,871.52
January 4, 2002	page 1770	138,426.04
January 18, 2002	page 1771	135,402.29

**IV COMMUNICATIONS**

Communications were received from:

Fourth Grade teacher Mr. Pelligrino from the Ocean Avenue School thanking the Children's Librarians for "their help in the recent 'Animal Field Guide Project' presented at the school."

Ely Roll thanking and praising the Library for their "commitment, energy, and professionalism in serving the community."

Professor Michael D'Innocenzo saying he will be "delighted to do a Friday morning program on current events."

James Purdy thanking the library for the "Themes" table.

Marjorie Rosenthal Trustee, SCLS, thanking the Board "for electing me to be your representative to the Suffolk Cooperative Library System Board of Trustees."

**V DIRECTOR'S REPORT**

The Director's Report was given orally and in addition to the Director's packet she reported on the following:

Stories told by WWII veterans residents of Atria, East Northport, which have been compiled into a book which will be presented to the Library on February 15, 2002 by the veterans at the final part in the series "From Rosie to Roosevelt."

Future Presentations: **LIVE LIBRARIAN** program by Denise Saunders and Nancy Morcerf demonstrating how the program works; Technical Services demonstrating how a book gets from the order desk to the library shelf; Teen services.

A lot of hard work has been done on the budget and it has taken a great deal of time.

**VI PERSONNEL REPORT**

**A** Mrs. McKay moved to approve "A" Salary Increase in the Personnel Report as follows:

Rory Begley, Computer page/step 2, Computer Services, 1/1/02;  
Michael Cuilwik, Computer page/step 5, Computer Services, 1/1/02;  
Stephen Latuso, Computer page/step 7, Computer Services, 1/1/02;  
Carl Limbacher, Computer page/step 2, Computer Services, 1/1/02;  
Adam McCabe, Computer page/step 3, Computer Services, 1/1/02;  
James McDonald, Computer page/step 2, Computer Services, 1/1/02;  
Matthew Petretti, Computer page/step 2, Computer Services, 1/1/02;  
Dean Rzonca, Computer page/step 4, Computer Services, 1/1/02;  
Robert Flanagan, page/step 8, Ref.EN, 1/1/02; William Bradley, page/step 2, Ref.EN, 1/1/02; Katherine Kohl, page/step 4, Ref.EN, 1/1/02; Matthew Wilhelm, page/step 2, Ref.EN, 1/1/02; Mara Gilner, page/step 6, Ref.EN, 1/1/02; Cara Winiarski, page/step 2, Ref.EN, 1/1/02; Brian Hartough, page/step 3, ref.EN, 1/1/02; Ann Dyling, page/step 4, Youth Services-EN, 1/1/02; Florence Gorman, Cafe worker/step 2, Community Services, 1/1/02; Faye Michels, Cafe worker/step 2, Community Services, 1/1/02, seconded by Mr. Little and unanimously carried.

**B** Mr. Little moved to approve "B" New Employees in the Personnel Report as follows:

Brett Limmer, page/step 1, Youth Services-EN, 12/27/01; Christine Hickey, Seasonal page/step 4, Ref-EN, 1/2/02; Allison Limbacher, Temporary page/step 3, Ref-Npt, 1/11/02; Cherylann Bevilacqua, page/step 1, Youth Service-EN, 1/16/02, seconded by Mrs. Carr and unanimously carried.

**C** Mrs. Carr moved to approve "C" Resignations in the Personnel Report as follows:

Katie Dickerson, Temporary page/step 4, Youth Services-EN, 1/11/02; Marshall Voizard, Temporary page/step 4, Youth Services-EN, 1/22/02; Gregg Vadasz, Temporary page/step 6, Computer Services, 1/7/02, seconded by Mr. Martin and unanimously carried.

**E** Mr. Martin moved to approve "E" Other in the Personnel Report as follows:

Ken Larkin, page/step 3, Circulation-Npt, 1/14/02  
(concurrently working as PT Custodian), seconded by Mrs. McKay and unanimously carried.

**VIII OLD BUSINESS**

Discussed contracts with unserved districts.

**IX OTHER**

**RESOLUTION**

The Northport-East Northport Public Library adopts the MI-1 Records Retention and Disposition Schedule issued by the New York State Archives and Records Administration in administering the library's records management.

**X DATE OF NEXT MEETING**

February 28, 2002 at 10:30 a.m.

**XI ADJOURNMENT**

Mr. Little moved to adjourn the regular meeting at 11:25 a.m. seconded by Mrs. Carr and unanimously carried.

**WORK SESSION**

The Budget Planning Meeting was held following the regular meeting at 11:35 a.m and ended at 1:25 p.m.

Respectfully submitted,

*Ruth McKay*

Ruth McKay  
Secretary