

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY  
Meeting of May 16, 2002

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on Thursday, May 16, 2002 in the Board Conference Room of the Northport Library.

The meeting was preceded by a presentation by Laurie Farr, YA Librarian, on Teen Services.

I The regular meeting was called to order by Elizabeth McGrail at 10:50 a.m. Also attending were Ruth McKay, William Martin, Robert Little, Assistant Director Eileen Minogue and Director Stephanie Heineman.

C. Annette Carr was absent with prior notice.

**II MINUTES OF PREVIOUS MEETING**

Mrs. McKay moved to approve the minutes as presented, seconded by Mr. Martin and unanimously carried.

**III FINANCIAL SECRETARY & TREASURER'S REPORT**

Mr. Martin moved to approve warrant for \$390,589.91, page 3295, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve warrant for \$79,112.94, page 3296, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$155,916.85, page 3297, seconded by Mr. Martin and unanimously carried.

The Board accepted the payroll for the period ending:

April 26, 2002	page 1778	\$137,789.00
May 10, 2002	page 1779	137,662.74

**V DIRECTOR'S REPORT**

The Director's Report was given orally and in addition to the Director's packet she reported on the following:

The expansion of the Library Newsletter.

Library plans for reflection and remembrance of September 11, 2002.

The articles on library activities recently published in The Observer.

Mrs. McGrail's letter in The Observer thanking the community for their vote.

The Family Place Grant.

A bilingual story time in Spanish and English which will be hosted at the Food Pantry and conducted by our Children's Department. The story will be read in English then translated into Spanish.

The "Read to Your Bunny" campaign and kit being developed for the fall to encourage emergent literacy.

A digitization project developed by our local history librarian Barbara Johnsen and initiated with a \$20,000 grant from New York State Assemblyman John Flanagan is being sought after as a pilot project by LILRC and SCLS.

A panel discussion with Stephanie Heineman, Eileen Minogue, James Olney (Head of Computer Services), and Charles Cornetta (Security Consultant) by The Continuing Education Committee of NCLA of "Safety Issues in the Library" at the Nassau Library System Meeting Room on May 31, 2002.

Comment from a patron that "the Library is always there when you need it."

#### VI PERSONNEL REPORT

Mr. Martin moved to approve "B" New Employees in the Personnel Report as follows:

Kara Sisti, page/step 1, Ref-EN, 4/20/02; Barbara Lorenz, page/step 1, youth services-EN, 5/8/02; Bryan Heller, Seasonal page/step 1, Ref-Npt, 5/10/02, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve "E" Other in the Personnel Report as follows:

#### Parental Leave Request

Denise Campbell, ft Librarian Trainee/18 credits, Computer Services, 8/6/02-1/1/03\*

\*Please note that dates are estimations and may change due to unforeseen events.

#### Promotions

Kathryn Cressy, Public Relations Assistant/step 1, Community Services, 5/18/02

(Promotion from pt Library Clerk)

Heather Littlewood, pt Library Clerk/step 1, Circulation-EN, 5/3/02

(Promotion from page)

#### Transfer

Kathleen Morris, pt Library Clerk/step 6, Reference, 6/3/02 (Transfer from Circulation to Reference) seconded by Mrs. McKay and unanimously carried.

#### PERSONNEL REPORT ADDENDUM

Mrs. McKay moved to approve "B" New Employees in the Personnel Report Addendum as follows:

Wahida Ali, page/step 1, youth services, 5/15/02, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve "C" Resignations in the Personnel Report Addendum as follows:

Barbara Lorenz, page/step 1, youth services, 5/11/02; Thomas Hayes, page/step 1, Ref-EN, 5/13/02, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve "E" Other in the Personnel Report Addendum as follows:

Leave of Absence

Grace Cullen, pt Library Clerk/step 1, Circulation-EN,  
5/13/02-5/31/02, Seconded by Mrs. McKay and unanimously carried.

**VII SCLS TRUSTEE, TOWNS OF HUNTINGTON/SMITHTOWN**

The Board cast their vote for candidate William J. Carter to serve on the System Board to fill the remainder of the unexpired term of James E. McDermott.

**IX CONTRACTS WITH UNSERVED DISTRICTS**

A There will be an Elwood School District meeting on June 6, 2002 regarding the impending vote on Library Contracts.

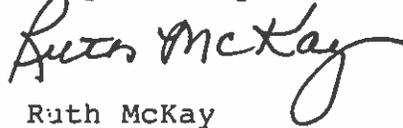
**XI DATE OF NEXT MEETING**

Thursday, June 20, 2002 at 10:00 a.m.

**XIV ADJOURNMENT**

Mrs. McKay moved to adjourn at 11:47 a.m., seconded by Mr. Martin and unanimously carried.

Respectfully submitted,



Ruth McKay  
Secretary