

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of July 16, 2002

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on Tuesday, July 16, 2002 in the Board Room of the Northport Public Library.

I The meeting was called to order by Elizabeth McGrail at 10:42 a.m. Also attending were Robert Little, William Martin, Ruth McKay, C. Annette Carr, Assistant Director Eileen Minogue and Director Stephanie Heineman.

II MINUTES OF PREVIOUS MEETING

Mr. Martin moved to approve the minutes of June 20, 2002 as amended, seconded by Mr. Little and unanimously carried.

III FINANCIAL SECRETARY & TREASURER'S REPORT

Mr. Little moved to approve warrant for \$203,087.98, page 3309, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$132,285.95, page 3310, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$176,504.68, page 3311, seconded by Mr. Martin and unanimously carried.

The Board accepted the payroll for the period ending:

June 21, 2002	page 1782	\$141,207.61
July 5, 2002	page 1783	146,379.85

IV A postcard was received from Elizabeth McGrail from Indiana.

V DIRECTOR'S REPORT

The Director's Report was given orally and in addition to the Director's packet she reported on the following:

That as we are starting a new Fiscal year; expressed appreciation to the Board for their outstanding work.

Regretted to report death of Librarian Mary Jane Hunt's husband John on June 24.

Two grant applications, Parent Child Library Services Grant and Local Government Records Management Improvement Fund, both from the N.Y.S. Education Dept., did not receive funding.

The digitization project initiated with the \$20,000 bullet aid from Assemblyman John Flanagan is underway.

Annual staff appreciation luncheon was held on July 11.

Vollmer-Adair Ins. Agency has worked with the library to secure the best rate for our general insurance policy.

Discussion of setting up a public access defibrillation program for both libraries.

Demographic map detailing our district patron base is being prepared by SCLS.

The Resource Sharing Amendments have been approved by the member libraries of SCLS.

Patron and artist Doris Rowe has proposed Computer Services Dept. Head James Olney for Librarian of the Year of the New York Times.

New York Times Real Estate section article on June 23 featured library building construction incorporating Family Place Libraries.

Upcoming art exhibition September 11, 2001 Reflection and Remembrance was featured in the July 11 Observer.

VI PERSONNEL REPORT

Mr. Martin moved to approve "B" New Employees in the Personnel Report as follows:

Melissa Burke, page/step 1, Youth Services, 7/8/02; Elissa Denniston, page/step 1, Youth services, 7/8/02; Denise Ekenstierna, page/step 1, Ref.Npt, 7/9/02; Ashley Pattison, page/step 1, Ref.Npt, 7/9/02, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve "C" Resignations in the Personnel Report as follows:

Peter Juliano, page/step 1, Ref.Npt, 6/25/02, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve "E" Other in the Personnel Report as follows:

Leave of Absence

Cary Tiernan, page/step 1, Ref.Npt, 6/23/02-7/21/02

Change of Status

Beth Barning, pt Librarian I/step 1, Youth Service, 6/17/02
(completion of MLS, change from pt Librarian Trainee)

Donald Becker, pt Custodial worker/step 1, Buildings & Grounds, 7/1/02 (Concurrant with Page position; works as substitute)

Seconded by Mrs. McKay and unanimously carried.

VIII ACCESS TO LIBRARY MATERIALS

Mr. Little moved to approve the New Library Card Application Procedure for Access to Library Material, seconded by Mrs. Carr and unanimously carried.

IX UNFINISHED BUSINESS

Contracts with Unserved District

The Board discussed the Elwood School District Library Contract with SCLS.

XI DATE OF NEXT MEETING

Thursday, August 15, 2002 Financial Only at 10:30 a.m. followed by the Dedication of Michelle DeGeorge Memorial at 11:00 a.m.

ADJOURNMENT

Mrs. McKay moved to adjourn at 12:00 p.m., seconded by Mr. Martin and unanimously carried.

Respectfully submitted,



C. Annette Carr
Secretary