

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
March 20, 2003

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on Thursday, March 20, 2003, in the Board Conference Room of the Northport Library.

I The meeting was called to order by Elizabeth McGrail at 10:32 a.m. Also attending were C. Annette Carr, Ruth McKay, Robert Little, William Martin, Director Stephanie Heineman and Assistant Director Eileen Minogue.

II MINUTES OF PREVIOUS MEETING

Mr. Martin moved to approve the minutes of February 6, 2003 as presented, seconded by Mrs. McKay and unanimously carried.

III FINANCIAL SECRETARY & TREASURER'S REPORT

Mrs. McKay moved to approve warrant for \$153,216.16, page 3361, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve warrant for \$216,361.28, page 3362, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$169,523.90, page 3363, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve warrant for \$159,648.42, page 3364, seconded by Mrs. McKay and unanimously carried.

The Board accepted the payroll for the period ending:

February 14, 2003	page 1799	\$146,727.67
February 28, 2003	page 1800	146,460.70
March 14, 2003	page 1801	147,659.45

IV COMMUNICATIONS

A postcard was received from Bob and Darcy Little from Antarctica.

A note was received from Helen McDonough, mother of Eileen Minogue, thanking the Director and Board of Trustees for their "concern and support" during her illness.

V DIRECTOR'S REPORT

The Director's Report was given orally and in addition to the packet she reported on the following:

The challenge the month of March has been.

The planned strategy put forth using pre-addressed postcards for patrons to sign and send to elected State Officials regarding cuts in the State Library Budget to the Suffolk Cooperative Library System.

Thanked patron Bob Smith and Trustee Bob Little for their participation in meeting with Suffolk County Legislators regarding cuts in State budget to libraries.

Four patrons attended the Public Information Night to hear the presentation on the 2003/2004 library budget.

VI PERSONNEL REPORT

Mr. Little moved to approve "B" New Employees in the Personnel Report as follows:
Penny Maniscalco, Page/Step 3, Youth Services, 2/24/03, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve "C" Resignations in the Personnel Report as follows:
Elissa Denniston, Page/Step 2, Youth Services, 3/6/03, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve "E" Other in the Personnel Report as follows:
Request for Parental Leave
Kim Maguire, PT Librarian I/Step 1, Youth Services, 3/21/03, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve the creation of Library Assistant Position (Part Time) Youth Services, 3/21/03, seconded by Mr. Little and unanimously carried.

PERSONNEL REPORT ADDENDUM

Mr. Little moved to approve "B" New Employees in the Personnel Report Addendum as follows:

James Plath, PT Librarian I/Step 2, Youth Services, 3/24/03;
Katie Higgins, Page/Step 1, Youth Services-Npt, 3/24/03; Vanessa Anderson, Page/Step 1, Youth Services-Npt, 3/24/03, seconded by Mrs. Carr and unanimously carried.

VIII UNFINISHED BUSINESS

The Board discussed the Elwood School District Library service contract first payment 2002-2003.

The Elwood library board is voting on April 8, 2003 on their budget and the election of new trustees.

X DATE OF NEXT MEETING

Thursday, April 17, 2003 at 10:30 a.m.

XI Mr. Martin moved to go out of regular session and convene in Executive Session to discuss matters related to the staff contract, seconded by Mrs. McKay and unanimously carried.

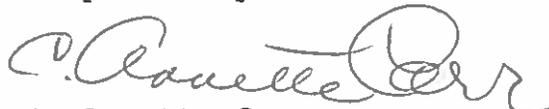
XII ADJOURNMENT

Mr. Little moved to go out of Executive Session, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to go back into regular session, seconded by Mr. Martin and unanimously carried.

Mrs. Carr moved to adjourn the regular meeting at 11:30 a.m., seconded by Mr. Martin and unanimously carried.

Respectfully submitted,



C. Annette Carr
Secretary