

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
April 15, 2003

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on Tuesday, April 15, 2003, in the Board Conference Room of the Northport Library.

I The meeting was called to order by Elizabeth McGrail at 11:10 a.m. Also attending were Ruth McKay, C.Annette Carr, Robert Little, William Martin, Director Stephanie Heineman and Assistant Director Eileen Minogue.

Mrs. McGrail thanked Mr. Martin for successfully negotiating with the staff; the Board members for their hard work getting people out to vote; and the Administration for their excellent skills in preparing the 2003/2004 library budget.

II MINUTES OF PREVIOUS MEETING

Mr. Martin moved to approve the minutes of March 20, 2003 as amended, seconded by Mrs. McKay and unanimously carried.

III FINANCIAL SECRETARY & TREASURER'S REPORT

Mrs. McKay moved to approve warrant for \$212,788.22, page 3368, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve warrant for \$61,265.18, page 3369, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve warrant for \$2,695.00, page 3370, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve warrant for \$160,337.32, page 3371, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$1,912.44, page 3372, seconded by Mr. Little and unanimously carried.

The Board accepted the payroll for the period ending:

March 28, 2003	page 1802	\$147,796.72
April 11, 2003	page 1803	147,030.69

V DIRECTOR'S REPORT

The Director's Report was given orally and in addition to the packet she reported on the following:

The death of Marge Doran, Part time staff member, in the Accounting Department.

March was a successful month with Trustee Bob Little and patron Bob Smith and my meeting with our legislators for restoration of State cuts to System library funds.

Most of the Huntington libraries had their budget votes on the same day.

The Elwood School District's library vote passed. They now officially have a their own budget.

Third Annual New York Times Librarian Award to honor librarians who provide outstanding community service on a consistent basis.

Most Suffolk libraries have held their 2003/2004 budget votes in the first two weeks in April and all passed.

843 postcards have been sent to our elected legislators regarding restoration of library funding by our patrons.

The 350th year anniversary of the Town of Huntington.

The theme for the summer reading club is:
OLD LONG ISLAND WAS A FARM--READ AND GROW.

James Olney's role on the Board of the Academy of Information Technology at the Northport High School.

The Elmers Plan, our recipe for glue; A Holistic Approach to Human Resources at the Northport-East Northport libraries. This was a teaching model used by the Director in class taught at Stony Brook for Library Administrators.

VI PERSONNEL REPORT

Mr. Little moved to approve "B" New Employees in the Personnel Report as follows:

John Trainor, Security Guard/Step 1, Reference, 4/7/03; Michael Rosenberg, Security Guard/Step 1, Reference, 4/7/03; Marissa Glashow, Page/Step 1, Youth Services-EN, 4/16/03; Rose Boccia, PT Cafe Worker/Step 1, Community Service, 4/21/03, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve "C" Resignations in the Personnel Report as follows:

Kenneth Larkin, PT Custodian/Step 1, Buildings & Grounds, 4/5/03; Cheryl Ann Bevilacqua, Page/Step 2, Youth Services-EN, 4/11/03, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve "E" OTHER in the Personnel Report as follows:

Promotion

Angela Lauth PT Library Clerk/Step 1 (promoted from Page), Circulation-Npt, 4/14/03, seconded by Mrs. McKay and unanimously carried.

VII ACCEPTANCE OF RESULTS OF LIBRARY BUDGET VOTE AND ELECTION OF TRUSTEE

Mrs. McKay moved to accept the results of the 2003/2004 library budget vote and re-election of Elizabeth McGrail as Trustee for a term of five years, seconded by Mr. Little and unanimously carried.

(attached page)

X OTHER

The Board discussed the restructuring of the late fee schedule.

XI DATE OF NEXT MEETING

Thursday, May 15, 2003 at 10:30 a.m.

XII ADJOURNMENT

Mr. Little moved to adjourn at 12:30 p.m., seconded by Mrs. Carr and unanimously carried.

Respectfully submitted,

Elizabeth A. McGee / for *C. Annette Carr*
C. Annette Carr
Secretary

I, CLAIRE J. SARSER, Clerk of the Meeting for the Special District Meeting of Northport-East Northport Union Free School District held on April 8, 2003, do hereby CERTIFY the following returns on the voting on the proposed Library Budget for 2003/04 and to elect one Library Trustee for a term of five years.

NOTE: VOTE WAS TAKEN BY VOTING MACHINE

PROPOSITION NO. 1:
PROPOSED LIBRARY BUDGET
 \$ 7,178,800

<u>YES</u>	<u>NO</u>
443	84

LIBRARY TRUSTEE

Elizabeth McGrail	-	<u>467</u>
Other - Write In	-	<u>0</u>

TOTAL VOTES CAST BUDGET	-	527
TOTAL VOTES CAST TRUSTEE	-	467


 Claire J. Sarser, Clerk of the Special District Meeting