

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY  
Meeting of October 16, 2003

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held on Thursday, October 16, 2003 in the Northport Library.

I Elizabeth McGrail called the meeting to order at 10:40 a.m. Also attending were Ruth McKay, C. Annette Carr, William Martin, Robert Little, Director Stephanie Heineman, Assistant Director Eileen Minogue, and Assistant Director James Olney.

**II MINUTES OF PREVIOUS MEETING**

Mr. Martin moved to approve the minutes of September 18, 2003 as presented, seconded by Mrs. McKay and unanimously carried.

**III FINANCIAL SECRETARY & TREASURER'S REPORT**

Mrs. McKay moved to approve warrant for \$228,353.58, page 3405, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve warrant for \$48,090.64 page 3406, seconded by Mrs. Carr and unanimously carried.

DEFERRED COMPENSATION

Mrs. Carr moved to approve warrant for \$67,721.64, page 3407, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve warrant for \$184,300.39, page 3408, seconded by Mrs. McKay and unanimously carried.

The Board accepted the payroll for the period ending:

September 26, 2003	page 1815	\$163,725.87
October 10, 2003	page 1816	162,778.56

**IV COMMUNICATIONS**

Mrs. Gebel and Mrs. Koven received a letter from Li Ruppia thanking them for "taking the time to meet with Michelle, Bernadette and I" to describe the activities the library has for moms and young children.

Communication from Library Counsel Douglas McNally concerning Conlin v Northport-East Northport Public Library.

**V DIRECTOR'S REPORT**

The Director's Report was given orally and in addition to the packet she reported on the following:  
SCLS will be replacing a Trustee.

Starting to work on the fiscal 2004/2005 budget. In November will be outlining budget guidelines with the Board for them to understand the rationale before the Director and Assistant Directors begin to draft the budget.

In preparation for the upcoming Suffolk County Civil Service Library Clerk test a panel including our Senior Library Clerk Jeanne Vadasz on test preparation will be offered on November 6 at the System.

Debra Formosa's letter to the New York Times Sunday Book Review requesting they include ISBN number in their review.

Doris Gebel and Janet Nadieu attended English as a Second Language Forum. The Library is interested in encouraging children and parents who speak a different language to feel welcome in the libraries.

Wonderful programs scheduled for November. Encouraged the Board members to attend.

#### VII PERSONNEL REPORT

Mrs. McKay moved to approve "B" New Employees in the Personnel Report as follows:

Kate Berson, Page/Step 1, Ref-Npt, 9/25/03; John Pinna, Computer Page/Step 1, Computer Services, 9/29/03; Corinne Roth, Page/Step 1, Youth Services, 9/20/03; Melissa Voizard, PT Library Clerk/Step 1, Circulation-EN, 9/29/03; Sean O'Brien, Page/Step 1, Media, 10/02/03; Brett Balinski, Page/Step 1, Reference, 10/07/03, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve "C" Resignations in the Personnel Report as follows:

Brian Hartough, Computer Page/Step 4, Computer Services, 8/15/03; William Little, Page/Step 5, Ref-EN, 8/18/03; Theresa Dickman, Computer Page/Step 1, Computer Services, 10/18/03, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to approve; "E" Other in the Personnel Report as follows:

Transfer

Helen Farrell, PT Library Clerk/Step 2, Accounting, 5/9/03,  
(Previously in Circulation Services)

#### VIII REQUEST FOR RECONSIDERATION OF LIBRARY MATERIALS

Mrs. McKay moved that the Film DOGMA be kept in the library's Level 3 Video Collection, seconded by Mr. Little and unanimously carried.

#### X UNFINISHED BUSINESS

##### A Contracts with Unserved District

The Elwood Library District has obtained a storefront site on Jericho Turnpike, Elwood.

##### B CIPA

Assistant Director James Olney discussed a new filtering system for Suffolk libraries.

##### C US Patriot Act

The Board viewed a poster from the ACLU titled "ATTENTION".

#### XI OTHER

The Director distributed the SCLS budget for discussion at the regular November Board Meeting.

Mr. Little moved to leave the regular meeting and go into Executive Session, seconded by Mrs. Carr and unanimously carried.

Mrs. Carr moved to leave Executive Session and return to regular session, seconded by Mr. Martin and unanimously carried.

The Board agreed to support the endeavor of the Red Cross Community Service Program and to screen individuals to perform Community Volunteer Service Hours in the library. The library reserves the right to make the decision whether or not to accept an individual and their appropriate placement within our institution.

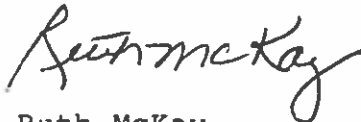
**XII DATE OF NEXT MEETING**

Thursday, November 20, 2003 at 10:30 A.M. Regular meeting

**XIII ADJOURNMENT**

Mrs. McKay moved to adjourn the regular meeting at 11:55 A.M., seconded by Mrs. Carr and unanimously carried.

Respectfully submitted,



Ruth McKay  
Secretary