

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Minutes of March 18, 2004 UNAPPROVED

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Library was held on March 18, 2004 in the Board Conference Room of the Northport Library.

1) Elizabeth McGrail called the meeting to order at 10:30 AM. Also attending were Ruth McKay, Robert Little, William Martin, Director Stephanie Heineman, Assistant Director Eileen Minogue, and Assistant Director James Olney.

C. Annette Carr was absent with prior notice.

2) MINUTES OF PREVIOUS MEETING

Mr. Martin moved to approve the minutes of February 19, 2004 as amended, seconded by Mrs. McKay and unanimously carried.

3) FINANCIAL SECRETARY & TREASURER'S REPORT

Mrs. McKay moved to approve warrant for \$226,676.96, page 3436, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve warrant for \$129,012.08, page 3437, seconded by Mr. Martin and unanimously carried.

Mr. Martin moved to approve warrant for \$172,902.89, page 3438, seconded by Mrs. McKay and unanimously carried.

The Board accepted the payroll for the period ending:

2/27/04	page 1826	\$156,801.26
3/12/04	page 1827	159,343.89

5) DIRECTOR'S REPORT

The Director's Report was given orally in addition to the packet she reported on the following:

Assistant Director Eileen Minogue won the Nassau/Suffolk Chapter's Martin Berg Award of the Autism Society of America and accepted the award with Barbara Kott of Technical Services for working with library volunteer Lenny Schwartz.

Nancy Morcerf, Head of Reference Services, and James Olney, Director for Information Technology, attended the Northport-East Northport School District Superintendent Conference Day presenting a powerpoint workshop on Information Literacy.

"How to use resources for homework projects" will be presented to the Dickinson Avenue Elementary School PTA by Nancy Morcerf and James Olney.

A logo committee is working on designing a new Library logo.

Library patrons have praised Computer Services Librarian Denise Campbell's Baking Exhibit and Book Display this month in the library lobby.

The 90th Anniversary party silent art auction courtyard fund raiser is scheduled for May 22, 2004

Assistant Director James Olney attended Legislature Day in Albany on March 16, 2004.

The Director is composing a document for a Common Library Budget Vote Day.

State Senator Carl Marcellino's negotiated bullet money \$10,000 grant; Follow up to the education aid package adopted by the State Legislature for the 2003-2004 fiscal year.

6) PERSONNEL REPORT

Mr. Martin moved to approve "C" Resignations in the Personnel Report as follows: Amanda Kott, Page/Step 4, Media Services, 02/24/04, seconded by Mrs. McKay and unanimously carried.

PERSONNEL REPORT ADDENDUM

Mrs. McKay moved to approve "B" New Employees in the Personnel Report as follows: Shane Morrissey, Page/Step 1, Ref-Npt, 03/22/04; Ian Bross, Page/Step 1, Media, 03/22/04; Mary Lee Gaylor, PT Librarian Trainee/Entry, Local History, 03/24/04, seconded by Mr. Little and unanimously carried.

Mr. Little moved to approve "E" Other in the Personnel Report as follows:

Change of Status

Donald Becker, PT Librarian Trainee/27 Credits, Computer Services, 03/22/04
(presently PT Library Assistant)

Request for Parental Leave

Denise Campbell, Librarian 1/Step 2, Computer Services, 06/26/04-10/03/04

8) UNFINISHED BUSINESS

CIPA

Mr. Olney is working on an update to the library's Technology Plan.

10) DATE OF NEXT MEETING

Monday, March 29, 2004, 7:00 PM, Public Information Meeting

Tuesday, April 20, 2004, 9:00 AM – 9:00 PM Library Budget Vote

Thursday, April 22, 2004, 10:30 AM, REGULAR MEETING

Mr. Martin moved to leave the Regular Meeting, to go into Executive Session to discuss matter relating to staff contracts, seconded by Mr. Little and unanimously carried.

Mr. Little moved to leave Executive Session and return to the Regular Meeting, seconded by Mr. Martin and unanimously carried.

Mrs. McKay moved to recognize the Custodial Staff as members of the Staff Association to commence with negotiations for the contract beginning July 1, 2006, seconded by Mr. Little and unanimously carried.

12) ADJOURNMENT

Mr. Little moved to adjourn at 12:37 PM, seconded by Mr. Martin and unanimously carried.

Respectfully submitted,



Ruth McKay
Secretary