

NORTHPORT-EAST NORTHPORT PUBLIC LIBRARY
Meeting of October 18, 2007

Approved

The regular monthly meeting of the Board of Trustees of the Northport-East Northport Public Library was held Thursday, October 18, 2007 in the Board Conference Room.

1) Chairperson Robert Little called the meeting to order at 10:00 AM. Also attending were Andrea Gladding, Ruth McKay, Elizabeth McGrail, J. Ronald Gaudreault, Director Stephanie Heineman, Assistant Director Eileen Minogue and Assistant Director James Olney.

2) MINUTES OF PREVIOUS MEETING

Mrs. McGrail moved to approve the minutes of September 25, 2007 as amended, seconded by Mrs. Gladding and unanimously carried.

3) FINANCIAL SECRETARY & TREASURER'S REPORT

A. Approval of warrants

Mrs. McGrail moved to approve warrant for \$ 304,736.20, page 3633, seconded by Mrs. Gladding and unanimously carried.

Mrs. Gladding moved to approve warrant for \$ 612.61, page 3634, COURTYARD FUND, seconded by Mr. Gaudreault and unanimously carried.

Mr. Gaudreault moved to approve warrant for \$ 65,491.75, page 3635, seconded by Mrs. McKay and unanimously carried.

Mrs. McKay moved to approve warrant for \$ 204,525.47, page 3636, seconded by Mrs. McGrail and unanimously carried.

The Board accepted the payroll for the periods ending:

September 21, 2007	Page 1926	\$182,500.20
October 5, 2007	Page 1927	180,580.98

4) COMMUNICATIONS

Victoria Wallace, former Director of the Northport-East Northport Public Library, expressed her enjoyment and appreciation for the program "Natural Horsemanship" given by Tim Hayes, and appreciation of seeing the "best library in the County".

5) DIRECTOR'S REPORT

The Director's Report was given orally. In addition to the packet mailed in advance she reported on the following:

Suffolk County Department of Civil Service has audited and certified the Library's Annual Payroll.

All the Huntington Libraries have voluntarily agreed to hold a common vote date for their library budget votes. April 8, 2008 is the next designated date.

Director Stephanie Heineman, and Assistant Directors Eileen Minogue and James Olney will teach a graduate library science course at CWPost College in the Spring. The professional department heads from the library will assist in this LIS 901 Institute entitled "Reality Library: Essential Experiences from the Professionals who do it."

6) PERSONNEL

Mrs. McGrail moved to approve "B New Employees" in the Personnel Report, seconded by Mrs. Gladding and unanimously carried. (copy attached)

7) UNFINISHED BUSINESS

A. Bring Back the Bear Campaign

Mrs. Gladding moved to authorize Director Stephanie Heineman to sign the Intermunicipal Agreement between the Town of Huntington and the Northport-East Northport Public Library to place a permanent metal sculpture of the Library Bear on land between the East Northport Library building and the John Walsh Playground and Park Complex, seconded by Mrs. McKay and unanimously carried.

B. Scudder Avenue Book Drop

The Scudder Avenue book drop is working well and being utilized by patrons.

C. Special District Article – Newsday

The Library has no definitive date when the article on Special Districts will be published.

D. Bridge Restoration Project

The restoration and repairs of the foot bridge is well under way and construction is on schedule.

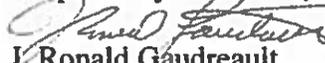
8) DATE OF NEXT LIBRARY BOARD MEETING

Wednesday, November 14, 2007 at 10:00 AM – Regular Board Meeting
Henry Graber, library accountant, will be in attendance.

9) ADJOURNMENT

Mrs. McGrail moved to adjourn the meeting at 11:04 AM, seconded by Mrs. Gladding and unanimously carried.

Respectfully submitted,


J. Ronald Gaudreault
Secretary

A meeting of the Personnel Committee followed the regular meeting.

PERSONNEL REPORT
Approval of the Following Personnel Matters
October 18, 2007

A. Salary Increase

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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B. New Employees

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
Megan McGinnis	PT Librarian I/Step 1	Youth Services	10/01/07

C. Resignations

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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D. Retirement

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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E. Other

<u>Name</u>	<u>Position & Grade/Step</u>	<u>Department</u>	<u>Effective Date</u>
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